

**ORDER FORM**  
**Montana Conservation Seedling Nursery**  
 2705 Spurgin Road, Missoula, MT 59804  
 (406) 542-4244; fax (406)542-4203  
[www.dnrc.mt.gov/forestry/nursery](http://www.dnrc.mt.gov/forestry/nursery) - [mtnursery@mt.gov](mailto:mtnursery@mt.gov)

- For **NEW** customers, the minimum order is 250 bareroot or small containerized seedlings or 48 100 ci seedlings
- Order according to the following lots sizes:
  - Bareroot trees and shrubs in lots of 50
  - Container sizes S-05, S-07, S-30 in lots of 25
  - Container size S-10 in lots of 26
  - 100 ci potted seedlings in lots of 8
- When replacing seedlings from a previous order, the minimum order is a single lot

**APPROVED SEEDLING USES:** Montana Conservation Seedling Nursery seedlings are strictly for conservation practices and cannot be used for ornamental or landscape plantings. **If you want to buy landscape plants, see your local private retail nursery or garden center.**

Common Name	Seed Source	Stock Type/Size	Number Ordered	Price Each	Total Cost
1. TOTAL SEEDLING COST					
2. SHIPPING CHARGES; If shipping FedEx add 15% of line 1 total. <b>(\$15.00 minimum charge)</b>					
3. TOTAL CHARGES; Add lines 1-2.					

**PAYMENT INFORMATION:** Full payment must accompany all orders **less than \$250**. A 50% deposit is required at the time the order is placed for all **orders more than \$250**. The balance is due by April 1<sup>st</sup>. Make checks or money orders payable to Montana State Treasurer. **DO NOT SEND CASH.**

**SHIPPING INFORMATION:** Orders must be received by April 1<sup>st</sup> to ensure delivery by state truck. In April, one delivery date by state truck is scheduled for selected counties. **Please review the delivery list on other side to determine if the state truck will deliver to your county.** You may also ship FedEx on a date of your choosing for an additional charge, or pick up at the nursery. Fed Ex shipping is highly recommended if you are uncertain of your planting date and for high elevation sites.

**TERMS OF SALE:** Due to the perishable nature of nursery stock, the effects of climate conditions, and the need to follow accepted storage and transplanting practices, the nursery cannot be responsible for loss of stock after receipt and acceptance of the nursery stock. The Montana Conservation Seedling Nursery's total liability is limited to the original purchase price of the nursery stock. Credit may be allowed for proven unsatisfactory stock through mutual agreement of the purchaser and the nursery providing:

- The nursery is notified within 10 days after the seedlings have reached your county.
- That mishandling in transit by a commercial transit company did not cause the damage or injury. (Claim should be filed with the transit company)

We reserve the right to change prices at any time. Check with the nursery or our web site for current prices.

Orders not paid in full by June 1<sup>st</sup> may be charged interest at the rate of 1.25% per month or an annual rate of 15%.

**CANCELLATION/ORDER CHANGE POLICY:** All but a \$30.00 processing fee will be refunded when an order is cancelled prior to January 1<sup>st</sup>. Orders cancelled after January 1<sup>st</sup> may be assessed a 50% cancellation charge.

Name \_\_\_\_\_  
Farm/company name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Physical Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Cell phone \_\_\_\_\_ Phone \_\_\_\_\_  
Email \_\_\_\_\_

<p><u>For Nursery Use Only</u></p> <p>Invoice #: _____</p> <p>Payment Information: _____</p>
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Email is only used for sending invoices or communications regarding your order. We never share/sell information.

**PLANTING AND DELIVERY**

Year to be planted: \_\_\_\_\_ County to be planted in: \_\_\_\_\_

New planting \_\_\_\_\_ or replacement stock \_\_\_\_\_

If replacement, what year was the original planting? \_\_\_\_\_ Order #? \_\_\_\_\_

If we are out of stock desired, shall we:  - refund sold-out portion;  - make suitable substitution;  - or backorder to next year?

If substitution is desired, list preferred species: \_\_\_\_\_

How would you like to receive your order? (Check one) **No shipping or pickup prior to April 1<sup>st</sup>.**

\_\_\_ **Pick up** at Nursery in Missoula. Date desired \_\_\_\_\_

\_\_\_ **Delivered** by State truck to the below selected county extension or conservation district office.

**Delivery dates are not set until March 20<sup>th</sup>:**

- Please select the county of your choice for delivery:**  Beaverhead,  Blaine,  Broadwater,  Carbon,  Cascade,  Chouteau,  Custer,  Daniels,  Dawson,  Deer Lodge,  Fergus,  Flathead,  Gallatin,  Glacier,  Hill,  Jefferson,  Judith Basin,  Lake,  Lewis & Clark,  Liberty,  Madison,  Park,  Phillips,  Pondera,  Powell,  Richland,  Roosevelt,  Sheridan,  Silver Bow,  Stillwater,  Teton,  Toole,  Valley,  Yellowstone

\_\_\_ **FedEx**, ship from Nursery (Monday - Wednesday only)

Ship Date: \_\_\_\_\_ Delivery Address: \_\_\_\_\_

**CONSERVATION PLAN**

The conservation planting plan must be completed and approved. Be specific; the plan must show how the planting is a conservation practice. Include items such as species, spacing between seedlings, spacing between rows, distances from buildings and roads, and direction of prevailing winds. It is recommended that the plan be approved by your local County Extension Agent or Conservation District personnel but can also be approved by Nursery staff.

Exact planting location and elevation: \_\_\_\_\_  
(ie: 10 miles NW of Missoula, 4,100 ft.)

Ownership Size \_\_\_\_\_ acres

Type of Planting:

- |  |   |
|--|---|
| <input type="checkbox"/> Farmstead Windbreak | <input type="checkbox"/> Streambank Stabilization/Restoration |
| <input type="checkbox"/> Field Shelterbelt   | <input type="checkbox"/> Erosion Control                      |
| <input type="checkbox"/> Reclamation         | <input type="checkbox"/> Wildlife Planting                    |
| <input type="checkbox"/> Reforestation       | <input type="checkbox"/> Other _____                          |

Sketch your planting plan below

In consideration of the granting of this application, I agree to abide by the stated terms of sale and seedling uses, and to provide full payment for all seedlings ordered.

Conservation Planting Plan for this planting was approved by:

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Agency)